

Registered Charity No SC044043

Scottish Prison Arts Network SCIO

Report and Accounts for the period 1st April 2015 to 31st March 2016

Scottish Prison Arts Network SCIO

Reference and Administrative Information

Registered Scottish Charity No SC044043

Principal Address	Unit 8 The Beta Centre Stirling University Innovation Park STIRLING FK9 4NF
Website	www.scottishprisonarts.net
Charity Trustees	J. Thorpe - <i>Chair</i> D. McQuatt - <i>Treasurer</i> E. Goodman K. Harrison H. McCue I. McHugh – <i>retired 11.11.2015</i>
Secretary	R. Anderson
Bankers	TSB Bank plc 52 Murray Place STIRLING FK8 2BX
Independent Examiner	Nicholas H Cooke MA FRSA CLEAR Services Ltd 23 King Street Doune Perthshire FK16 6DN

Scottish Prison Arts Network SCIO

Annual Report of the Trustees

Introduction

The Trustees are pleased to present the annual report and accounts for Scottish Arts Prison Network (SPAN) SCIO for the period 1st April 2015 to 31st March 2016.

Activities and Achievements

The Scottish Prison Arts Network SCIO was successful in its application to Creative Scotland's Open Project Funding stream and were awarded £15,000 for the ongoing development of the organisation; £11,250 of this was received in the financial year to 31st March 2016, with the balance received after that date.

SPAN undertook the following three strands of a strategic programme designed to continue developing a professional network of artists, thus improving its quality of practice and knowledge base.

1. **Artist Development:** pilot mentoring programme matching five mentees with established practitioners as mentors.
2. **Organisational Development:** evolving and establishing partnerships to reflect the strength of the organisation's impact on criminal justice.
3. **Network Development:** the opportunity for artists to meet quarterly to share and develop practice and for knowledge exchange with an additional annual symposium.

Public Benefit

The Creative Scotland Arts and Criminal Justice Programme Evaluation stated that the consolidation of SPAN and its peer networks, which appears set to grow, is valued by all stakeholders. Partners on all sides – Creative Scotland, arts organisations, as well as the Scottish Prison Service – now need to make a consolidated effort to ensure that gains are not lost, and that the door is not shut again.

During this period the relationship between SPS and the arts world has developed. This has benefits to the public, as partnerships between artists, third sector and public sector become stronger, allowing for the promotion of purposeful activity in arts and criminal justice. The infrastructure of arts and criminal justice has taken steps forward in Scotland, creating a strong presence for SPAN in the sector.

SPAN supports artists working within the criminal justice sector and advocates for the inclusion of the arts on the educational curriculum within prison. SPAN also seeks to provide educational and networking opportunities for artists to thrive within the criminal justice sector.

Our new mentoring scheme has three aims:

1. To develop a 'community of practice' amongst artists working in the arts and criminal justice field and provide professional development for mentors and mentees working in it.
2. To Share skills and knowledge in the Scottish Prison Arts Network and improve its visibility in the arts and criminal justice sector
3. To nurture skills amongst artists, arts organisations working in arts and criminal justice that focus on rehabilitation outcomes when working with clients with challenging and chaotic backgrounds

The mentor and mentee pairs met for a total of 4 meetings over an eight month period. The initial meeting was used to establish a relationship and discuss goals. Two following meetings allowed the mentor and mentee to share useful tools and skills for their practice as well as advice for working with clients who may have challenging or chaotic backgrounds, discuss difficult situations, and confront any issues that the mentee was facing during their placement. The final meeting acted as a conclusion to the mentoring relationship and allowed for any final discussion of the mentees project.

Successes from a Mentor/ Mentee Cast Study Interview

Some of the noted successes from the mentee included that she felt supported throughout her professional work placement and was nurtured in developing her creativity and facilitation methods within a prison context. The mentee mentioned that the relationship allowed for an exchange of ideas and approach.

The mentor said that she was able to re-assess and question her own practice and skills of management of a classroom as well as how to cope with difficult participants and her reaction in situations. The mentor said that the relationship allowed the mentee to express her concerns, saying, “[the mentee] had the opportunity to talk...that’s what it is for. It made it really worthwhile...and its really nice to subconsciously share with someone working in that environment.”

The mentee mentioned that she felt one successful outcome of the project was that she had run a group for 10 weeks, rather than 6 weeks as originally planned. The mentee further mentioned, “I think I would be really interested in working in a prison environment again as an artist ... I like the idea of delivering a short, contained project.”

Skills Share Events

The first Skills Share event saw the launch of Street Cones supported by SPAN in association with the Citizens Theatre. This provided opportunities for members to network with other artists, public sector and third sector organisations. 50 people were present at the event raising the profile of SPAN amongst key stakeholders.

The second Skills Share event was in partnership with the Scottish Prison Service at Castle Huntly, where 25 artists were taken on a tour of the establishment including the education centre. The theme of the day was through care and the artists discussed the gaps in services for people on liberation to be involved with the arts in a workshop setting. There was an opportunity for Theatre Nemo to share professional skills, facilitating a multi-arts workshop to aid discussion, collaboration and networking.

The third Skills Share day and Symposium was held at Summerhall, Edinburgh during the Koestler Exhibition. The event focused on “Journeys in Partnership”, with Artlink Central giving the keynote address facilitating a discussion on the impact of the Freedom to Create project at Cornton Vale Prison. Other speakers were Sharon Miller from the Beacon Arts Centre, Inigo Garrido from the STIR Magazine, and Clare MacCroy from Media Education. Street Cones performed “Changes” on the day, creating a strong impression amongst the delegates. Feedback evaluation from the day was positive, particularly about Street Cones which many delegates felt were “the best part of the day” and “superb”.

The SPAN Commission at the Koestler exhibition was awarded to Street Cones by the Koestler Trust. They performed the devised piece “163 Sleeps” at the exhibition with support from the Citizens Theatre.

Organisational Development

The Creative Scotland Arts and Criminal Justice Programme Evaluation noted the “hugely beneficial” position of SPAN as a networking organisation, offering guidance and support to artists with SPS collaboration. The recruitment of a student placement, Denica Patterson, from the University of Regina, Canada has accelerated and embedded many relationships within the sector.

The Coordinator and Denica have interviewed key people including Jim King, Head of Education at the Scottish Prison Service, and Katharine Brash, Head of Contracts at Fife College. Both expressed support for the future of the SPAN Network as an advocate for the role of the arts in criminal justice. This was evidenced further in the recognition of SPAN as a strategic organisation in the Scottish Prison Service Arts Review and the publication of ‘Working in Scottish Prisons: An Artists Guide’ written by Jess Thorpe which has been recognised as a best practice guide. The Arts and Justice Steering Group met in April 2015 to discuss the future outcomes and the possible impact of the SPS Arts Review gathering representatives of the New Lanarkshire College, Fife College, and the Koestler Trust. Partnerships were developed with visits to Positive Prisons and Families Outside with potential expressed for future joint working.

Student Placement – mentoring for Denica Patterson, Social work Student from University of Regina, Canada.

SPAN assisted in providing opportunities for Denica to explore art within a prison and community setting. She met and interviewed artists working within prison and the community, met with and interviewed social workers, Scottish Prison Service staff and individuals involved in arts-in-criminal justice, networked with a variety of organisations involved in prevention and through – care, attended workshops, skill share days and conferences connected to art in prison, utilized social media as a way to communicate and advocate for arts within prisons, accessed research involved in arts within prison, and was part of the evaluation of a creative arts and craft prison project. The student practical experience prepared Denica to work within a criminal justice setting, utilising the arts.

Further partnerships were strengthened with the Koestler Trust, engaging Street Cones for the SPAN commission at the Koestler Scottish Exhibition.

SPAN’s website has been simplified and a coordinated approach has been made to social media. 250 people have been added to the mailing list, extending the reach of the SPAN network.

The SPAN Coordinator made links with Gerhard Ploeg, a criminologist, senior adviser in the Norwegian Ministry of Justice and the vice president of CEP, the European Organization for Probation. He advised on the culture of arts and criminal justice in Norway. Links were also made with organisations in Denmark, Finland, Sweden and Belgium to broaden SPAN’s international links.

Accounts

The Accounts that follow have been prepared on a receipts and payments basis which reflects the cash flow of SPAN in the period covered above.

Structure, Governance and Management

SPAN is constituted as a Scottish Charitable Incorporated Organisation and governed by a constitution which was adopted in 2013. As a SCIO, the organisation is subject to regulation by the Office of the Scottish Charities Regulator (OSCR).

The only members of the charity are its Trustees.

Trustees Responsibilities

The Trustees of the SPAN SCIO are responsible for managing and safeguarding the assets of the charity and are also responsible for keeping proper accounting records and ensuring that the accounts are prepared in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Trustees regularly consider the risks faced by SPAN and ensure that appropriate risk management procedures are in place to mitigate those risks. None of the Trustees is disqualified from service under Section 70A of the 2005 Act. We plan to give all Trustees an induction pack outlining their roles and responsibilities.

Conclusion

The Trustees would like to thank all those individuals and organisations who have contributed their time, talents, energy and money to the development of SPAN during its third year of operations as a SCIO.

Approved by the Trustees and signed on their behalf

Signed 

Robin Anderson
Secretary


..... November 2016

Independent Examiner's Report to the Trustees of the Scottish Prison Arts Network SCIO

I report on the accounts of the charity for the period 1st April 2015 to 31st March 2016 which are set out on page 8 below.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations,

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nicholas H Cooke MA FRSA

CLEAR Services Ltd
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9th November 2016

Scottish Prison Arts Network SCIO

Receipts and Payments Account for the period 1st April 2015 to 31st March 2016

	Notes	Restricted Funds £	Total Funds £	2015 £
Receipts				
Grants received	2	11,250	11,250	15,175
Total Receipts		<u>11,250</u>	<u>11,250</u>	<u>15,175</u>
Payments				
Payments relating to charitable activities	3	13,493	13,493	15,723
Governance cost	4	250	250	297
Total Payments		<u>13,743</u>	<u>13,743</u>	<u>16,220</u>
(Deficit) for the year		<u>(2,493)</u>	<u>(2,493)</u>	<u>(1,045)</u>

Statement of Balances as at 31st March 2016

	Restricted Funds £	Total Funds £	2015
Cash at bank & in hand			
Balance at beginning of year	4,155	4,155	5,000
Deficit for the year	(2,493)	(2,493)	(1,045)
Total Cash Funds at end of year	<u>1,662</u>	<u>1,662</u>	<u>4,155</u>
Represented by:			
Fund Balances at end of year	<u>1,662</u>	<u>1,662</u>	<u>4,155</u>

On behalf of the Trustees

Elly Goodman
Acting Chair

Signed:



Date:^{9th} November 2016

Scottish Prison Arts Network SCIO

Notes to the Accounts

1. Accounting policies

Basis of Preparation

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid via the bank during the financial period, along with a statement of balances. No adjustments have been made for any income due but not received, nor for any funds received in advance at the end of the financial period. The charity owns no fixed assets.

Funds

All funds are deemed to be restricted under the terms of the Creative Scotland grant.

2. Grants received

<u>Restricted Receipts</u>	£
Creative Scotland (Scottish Government)	11,250
	<hr/>
	11,250

3. Payments relating to charitable activities

<u>Restricted Payments</u>	£
Staff payroll costs	9,105
Staff travel and meetings expenses	74
Staff training	50
Insurances – Community Groups cover	422
Publicity	94
IT and Website costs	726
Mentoring Project costs	1,930
Skills Share event costs	1,092
	<hr/>
	13,493

4. Governance Costs

	£
Independent Examiner's fees	<hr/>
	250
	<hr/>
	250

5. Remuneration of Trustees

None of the Trustees received any remuneration relating to their position.

